

TEACHER: MANITA LOHAN

CLASS: B.COM 2nd

SUBJECT: BUSINESS LAW-1

SR.NO.	DESCRIPTION OF CHAPTER/TOPICS	EXPECTED DURATION
1	law of contract : Offer and acceptance , free consent discharge of contract , contingent contract , remedies for breach of contract , Quasi contract .	16 Nov. to 24 Dec.
2	Sale of goods act : formation of contracts of sale, price condition and warranties , unpaid seller	26 Dec. to 12 Jan.
3	Consumer protection act 1986 :	14 Jan. to 25 Jan.
4	Special contract : indemnity and guarantee , bailment and pledge , contract of agency	27 Jan. to 14 Feb.
5	Test - Assignment	15 Feb. onward

Manita

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CLASS: B.COM 3rd
odd sem.

SUBJECT: Supply chain management

SR.NO.	DESCRIPTION OF CHAPTER/TOPICS	EXPECTED DURATION
1	Supply chain management : concept , approches of SCM, SCM and marketing mix.	16 Nov. to 30 Dec.
2	Elements of SCM; transportation : multimodal transportation, warehousing , distribution of channel.	2 JAn. to 20 Jan.
3	Information system in SCM: ERP and SCM recent developments in SCM	21Jan. to 10 feb.
4	Test - Assignment	11 feb. onward

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SUBJECT: Bussines comnication

B.Com Ist

SR.NO.	DESCRIPTION OF CHAPTER/TOPICS	EXPECTED DURATION
1	Bussines comunication : Basic form and models theories of comunication , audience analysis	16 Nov. to 30 Dec.
2	self devlopment and comunication : non verbal aspects of comunication	2 JAn. to 20 Jan.
3	Misscommunication - barriers and improvment efective presentation skills , effective lisening	21Jan. to 5Feb.
4	Writting bussines letters: forms of electronic communication interviewing skills	6 Feb. to 25 Feb.

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SUBJECT: Financial management

SR.NO.	DESCRIPTION OF CHAPTER/TOPICS	EXPECTED DURATION
1	Financial management : meaning , nature , objective, function and scope various sources of raising finance capitalisation , financial forecasting .	16 Nov. to 24 Dec.
2	Management of working capital : manangement of cash	26 Dec. to 12 Jan.
3	Capital budgeting , investment decisions	14 Jan. to 25 Jan.
4	Cost of capital , capital structure	27 Jan. to 14 Feb.
5	Test - Assignment	15 Feb. onward